

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
March 8, 2010

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Director Maltese at 7:00 p.m. in Room N-4 at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Commissioners Raber, Szymanski, and Balula, Park Director (Green) Maltese and Mary Lou Morell from the Park Office.

ABSENT: Commissioners Simpkins and Balch.

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

Approval of minutes of the January 11, 2010 meeting are tabled to next meeting

ADDED AGENDA ITEMS:

None.

OLD BUSINESS:

- a. BMX Skate Park

This committee is looking for a liaison from the Commission to attend meetings which are held the 3rd Thursday of the month at 6:30 p.m. at Park Hill.

- b. Dog Owners' Park

No Report.

OLD BUSINESS (continued):

- c. Review of EWP ball field electric bills

The meter in question at East Windsor Park was tested and per CL & P was found to be operating correctly. The Commission wants to fight the charges. The Commission would like to see a 3-year comparison of the charges for this meter. A question was raised as to whether this may be a demand meter. The Commissioners asked to verify if in fact meters at the Park are demand meters and how charges are calculated.

- d. 2009 EWP Snack Bar financial analysis

The Commission reviewed the report distributed.

NEW BUSINESS:

- a. Financial Accounts Review

The January and February Financial Accounts were handed out and reviewed. The Commission also reviewed the memo dated February 4, 2010 from the First Selectman informing of an immediate hiring freeze and the elimination of non-essential spending. Regarding the hiring freeze, departments may maintain the same number of employees as last year but cannot increase the number of employees for 2010.

- b. Abbe Road Property

John Burnham addressed the Commission with a request to eliminate the gate at the Abbe Road soccer fields. He suggests replacing it with a portable curbing system that would be placed on the gravel around the parking lot. The curbing system would be built and installed at Scout Hall expense and would not add any additional maintenance expense such as weed whacking.

Regarding the gate, another suggestion was to have two lengths of chain around the gate with a lock from Parks & Recreation on one end of the loop and Scout Hall maintains a lock on the other end. That way both parties could gain access without inconveniencing the other party. After much discussion:

MOTION: To PERMIT SCOUT HALL TO INSTALL a portable curbing system at Abbe Road Soccer Fields parking area while leaving the gate intact and installing a second lock for Scout Hall access.

Szymanski moved/Raber seconded/VOTE: In Favor: Unanimous

NEW BUSINESS (continued):

c. East Windsor Little League – Spring field requests

Chris Mickey of the East Windsor Little League Association attended the meeting to inform the Commission of their requests for the upcoming season. From late April to late June, fields will be utilized at Broad Brook Elementary School; from March to October, fields will be needed at Warehouse Point Park; the juniors will play baseball and softball at the East Windsor Middle School and the majors and minors baseball will be held at the High School.

Chris Mickey presented facilities projects they would like undertaken:

1. Grass grows under the bleachers. Remove grass and add stone dust for grass/weed control
2. The bull pen area (batting cage) – skim the grass and add stone dust
3. Consider the portable curb system proposed at Abbe Road to be utilized at the Warehouse Point Park parking area.

Mr. Mickey informed the Commission that the scoreboard at Osborn field has been completed.

The Commission requested that all facilities projects are to be worked through Director Maltese and the Public Works Department.

d. East Windsor Soccer – Spring fields request

Director Maltese reported that the soccer travel team wishes to start March 28, 2010 and would like to utilize the large field at Abbe Road for the U-12 team.

e. Dog Owners' Park – Naming of Park

Gail Hendsey, representing the Dog Owners' Park group, is asking for guidelines in naming of park after any potential large donation entity. This idea could be utilized as a marketing tool.

Director Maltese handed out a draft of a proposed policy for naming Parks and Open Space within the Town. Once a policy is adopted by the Parks and Recreation Commission it will then be submitted to the Board of Selectmen and Planning and Zoning Board for their approval. The Commissioners will review the draft for discussion at next month's meeting.

NEW BUSINESS (continued):

f. 2010 Pavilion and East Windsor Park Fees

A discussion ensued regarding fees for 2010. Commissioner Balula stated fees should be increased as electric rates alone have increased along with product and supplies costs. Adopted fees for 2010 are:

Pavilion Rentals: In Season Rate: \$150 for resident rate
\$200 for out of Town rate

Out of Season Rate: No Change

East Windsor Park Season Pass: \$50 for resident family
\$25 for resident individual

Swim Lesson rates: No change

Snack Bar pricing Pending food cost review

g. Park Director's Report

Director Maltese distributed a small town's report where East Windsor was ranked 23 out of 23 in total points yet education was ranked 21 and Parks and Recreation was ranked 19.

The Spring Brochure of programming events will be available this month. The East Egg Hung will take place on March 27th at the East Windsor Middle School. Cost is \$2.00 per child with a \$5.00 family maximum fee.

An April Vacation Camp will be held at the High School during April vacation week. An article in the Reminder of the February Vacation Camp should boost enrollment for the April camp. Director Maltese states she is expecting campership donations from corporations and will be working with Human Services for those families in need.

Director Maltese informed the Commissioners that she attends a monthly meeting with the First Selectman on the 4th Thursday of each month which is in addition to the Senior Staff meeting with the First Selectman on the 2nd Tuesday of the month.

Director Maltese is planning for summer staffing needs. The majority of staff is returning. The current vacancies are for a Water Safety Instructor (swim lesson instructor) and a Camp Director.

NEW BUSINESS/g Park Director's Report (continued):

Community Day will be held on May 8, 2010. Picnic tables will be supplied to the East Windsor Middle School and Parks and Recreation will be sponsoring the DJ and games. The Panther Plunge video will also be playing at this event for public viewing.

The Commissioners requested that season passes be available for purchase at the Community Day table and also in the Parks and Recreation Office through the summer season.

Director Maltese handed out an updated listing of the Parks and Recreation Commissioners with their contact information.

Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/ East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/ Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:

No discussion this evening.

CORRESPONDENCE:

None.

MISCELLANEOUS:

None.

APPROVAL OF BILLS:

The bills were reviewed and signed by Commissioner Raber.

ADJOURNMENT:

MOTION: To ADJOURN this meeting at 8:45 p.m.

**Balula moved/Szymanski seconded/VOTE: In Favor:
Unanimous**

Respectfully submitted, _____
Mary Lou Morell
Recording Secretary